

# *Please Note:*

## **Ted.'s Updated Funding Process**

*Beginning in 2020, Ted. will disburse all grant funds directly to the Tantasqua /Union 61 District. Project leaders will no longer receive a check for their grant. All Ted. grants will now be tax free, saving money over time and allowing us to fund even more grants.*

### **When can I begin spending my grant money?**

The District will receive funding at the Annual Diamond Brunch in May. After the brunch, please reach out to **Sherry Iacobucci**, [iacobuccis@tantasqua.org](mailto:iacobuccis@tantasqua.org) to begin spending your allocated funds. The District will be notified of the amount of funding for each grant.

### **Where can I order from?**

Because you are purchasing through the district, and not your school, you will now be able to order through companies such as Amazon and Michael's. The District can write a purchase order for those companies even though individual schools may not have the capability.

### **Do I have to keep my receipts?**

*Ted.* will no longer require receipts from you at the end of the year. We still ask that you keep a complete list of everything that was purchased to send in with your Grant Evaluation. Should funds be unused, the District will send a check back to *Ted.*

We hope that you find this new protocol much easier. Best of luck as you begin implementing your *Ted.* grant!

**Ted. ANNUAL GRANT APPLICATION FORM**  
DEADLINE FOR APPLICATIONS: **FEBRUARY 10, 2023**



MAIL APPLICATIONS TO:  
TANTASQUA EDUCATION FOUNDATION  
P.O. BOX 222, FISKDALE, MA 01518  
OR

**TANTASQUA EDUCATION FOUNDATION**  
*Educational experience beyond the ordinary*

SCAN THEN EMAIL APPLICATION (PDF FORMAT) TO [PRESIDENT@TEDFOUND.ORG](mailto:PRESIDENT@TEDFOUND.ORG)

*Please consider the following:*

- Be clear and concise and only ask for what you need.
- Consider partial funding of your grant.
- Be realistic in the quantity that you ask for.
- The Board favors quality over quantity.
- We have updated our funding process (please refer to our website).

**PLEASE WRITE CLEARLY AND LEGIBLY**

Project Title: \_\_\_\_\_

Amount of funding requested from Ted.: \_\_\_\_\_

2-5 sentence synopsis of grant:

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School(s) targeted for grant: \_\_\_\_\_

Grade(s) targeted for grant: \_\_\_\_\_

Grant writers' names and association with schools:

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Students who collaborated with this grant: \_\_\_\_\_

Project Leader/Contact Person (please list only one): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

I accept responsibility for the accuracy of the information on this application. I understand that should my application be funded by the Tantasqua Education Foundation, I am obligated to provide a poster presentation about my project at the Diamond Brunch and submit a written evaluation which includes receipts. I understand that all materials purchased with these grant funds become the property of the Tantasqua Regional Schools. I further understand that all grant funds not used in the way explicitly stated in the funded application shall be returned forthwith to the Tantasqua Education Foundation.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

After careful review of the grant proposal, a principal's signature is required in each of the principal sections below. If the grant includes any form of technology, the technology director's signature is also required in each of the technology sections below.

<b><u>PRINCIPAL ATTESTATION</u></b>	Principal signature required
I have reviewed this grant application and agree that to the best of my knowledge, there is no other funding source available for this proposal	
A summary is included with a timeline and detailed information about replication of this project	
An outline is included showing how this grant is tied to district/state goals	
Expected outcomes are included with a reliable assessment piece	
There is sufficient information about how many students will benefit from this grant and in what ways	
A detailed budget is included	
Safe storage of materials was considered	
<b><u>TECHNOLOGY DIRECTOR ATTESTATION</u></b>	Technology Director signature required
I have reviewed this grant application and agree that to the best of my knowledge, there is no other funding source available for this proposal	
The school's technology infrastructure will support this grant	
The proposal includes all technology and support materials necessary to successfully implement this grant	
Safe storage of materials was considered	

**PROPOSAL**

Please provide detailed typewritten responses to each of the following questions. Do not specifically mention your name or school.

Please give a brief summary of your project, how it will be implemented, and who will be involved. Include:

- aspects of collaboration with colleagues;
- a timeline for project completion;
- whether, to the best of your knowledge, this type of project has been previously funded by another source;
- how this grant will promote innovative learning; and
- whether this project is suitable for replication.

1. Outline the educational goals and objectives.
  - Please indicate if the project is related to a specific school district goal.
  - Cite how the project aligns with the Massachusetts Curriculum Frameworks.
2. What are the expected outcomes?
  - What gap or need will be filled?
  - What type of assessment tools or rubrics will be utilized?
3. Please describe how this grant will benefit students. **DO NOT INDICATE WHICH SCHOOL THIS GRANT WILL BENEFIT.**

**BUDGET**

Please be as specific as possible with your budget information. Use a separate sheet of paper, if necessary. Itemize direct costs, specifying the prices of any equipment and materials to be purchased. *If you plan to purchase technology, please identify the make and model of any hardware requested. Such requests should be reviewed and approved by the School Department’s Director of Technology Services, to ensure compatibility.*

Ted. encourages partnerships with other funding sources. Please list any other sources of funding you are applying to or which have already granted financial support to your project.

Project Title: \_\_\_\_\_

Total Project Budget: \$ \_\_\_\_\_ Total Ted. Funds Requested: \$ \_\_\_\_\_

Number of Students Impacted by Grant \_\_\_\_\_

EXPENSE CATEGORY	AMOUNT REQUESTED FROM Ted.	AMOUNT(S) REQUESTED FROM OTHER SOURCES	TOTAL PROJECT FUNDING
MATERIALS			
EQUIPMENT			
OTHER (SPECIFY)			
COSTS ASSOCIATED WITH SHARING RESULTS			